



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

Memo

TO: Board members and anticipated board appointees

FROM: Dennis Seavers

DATE: April 11, 2023

SUBJECT: Request for approval of CEUs

The board has received a request for approval of continuing-education courses from the Electrolysis Association of North Carolina ("EANC"). The board will consider this request at the April 18, 2023 meeting. The EANC submission is attached to this memo, which summarizes the law and the criteria the board must consider.

Under G.S. § 86B-57, electrologists and laser hair practitioners must submit evidence of continuing education to renew their licenses. G.S. § 86B-58 requires the board to "determine the number of hours and subject matter of continuing education required as a condition of license renewal." The statute also authorizes the board to "grant approval to a continuing education program or course upon finding that the program or course offers an educational experience designed to enhance the practice of electrology."

The board has adopted rules to implement this statute. Under 21 NCAC 06Y .0102, the board must approve a program or course of continuing education if it is:

- In any subject in the board's approved curriculum, which appears in 21 NCAC 06X .0101; and
- Offered by specific entities list in rule.

The board is prohibited from approving a program or course unless the following information is provided:

- Title, location, and date of the course or courses;
- Sponsoring entity;
- Course objective and outline of each course's content;
- Hours of study for each course topic; and
- Name, education, and background of each instructor.

Since this approval of continuing-education courses may be new to some board members, I've attached the following laws:

- G.S. § 86B-57 (license renewal)
- G.S. § 86B-58 (continuing education)
- 21 NCAC 06X .0101 (curriculum)
- 21 NCAC 06Y .0101 (continuing education requirements, license renewal, reinstatement and reactivation)
- 21 NCAC 06Y .0102 (board approval of courses)

Seavers, Dennis

From: Electrolysis Assoc Of North Carolina
Sent: Monday, March 20, 2023 3:23 PM
To: Seavers, Dennis; NCBBEE - Electrolysis
Subject: [External] EANC (6 hours) CEU Courses for Approval
Attachments: Jennifer Jacobs Resume for CEU.pdf; Title of Course . Probe. 2023 CEU Course Application.pdf; Title of Course. Mastering the Different Types of Current Releases .2023 CEU Course Application.pdf; Title of Course. Modern Positioning. 2023 CEU Course Application.pdf

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March 30, 2023

Dennis Seavers, Executive Director
North Carolina Board of Barber and Electrolysis Examiners
7001 Mail Service Center
Raleigh, NC 27699-7000

Dear Mr. Seavers,

EANC would like to present the 2023 Electrology Continuing Education Course of Study Application for 6 Virtual hours to the board for approval **on April 18, 2023**. I've attached three (3) different CEU Study Applications and the presenter, Jennifer Jacob's, resume.

1) **Title of Course:** Probes

Hours of Study: 1 hour

Course Objectives: Break down the basics of probes, including materials made of diameter, length, shape, insulation, grinding/honing/buffing, and heat patterns.

Learning Outcome: Enable Electrologists to choose better probe types to aid in a better overall experience for the client.

2) **Title of Course:** Mastering the Different Types of Current Releases

Hours of Study: 2.5 hours

Course Objectives: Present quick/flash thermolysis, slow thermolysis, blend and galvanic currents, and equipment capabilities of each.

Learning Outcome: Enable Electrologists to easily choose current release types for clientele to aid in a better overall experience for the client.

3) **Title of Course:** Modern Positioning

Hours of Study: 1.5 hours

Course Objectives: Introducing modern, updated tools to aid an Electrologist in positioning clientele.

Learning Outcome: Electrologist may become aware of new, updated tools to help achieve a more comfortable electrolysis experience for the Electrologist and the client.

During the (3) virtual classes, the following will be executed for the record keeping of all participants.

1) Each participant must complete an application form, including all vital information. (Name, Address, Business Name/Address, License Number, Email, and Phone Number)

2) The participants' full names and faces must be displayed during each class for CEU credit.

3) EANC Board will select two monitors to scan all participants every 10 minutes to ensure everyone is visible during each class to receive full CEU credit

Please let me know how to proceed or if more information is needed to complete the CEU approval.

Thank you for your time,
Lesa Wingate, LE
EANC President

JENNIFER LEIGH JACOBS, CPE CI

448 W 19TH Street, Ste 483 Houston, Texas 77008

EDUCATION

Académie Dectro Photoepilation Accredited Instructor
Quebec City, Canada 2019

Académie Dectro Electroepilation Accredited Instructor
Quebec City, Canada 2019

Académie Dectro Photoepilation and Photorejuvenation Certification
Montreal, Canada 2017

International Board of Electrologists Certification
Orlando, Florida 2014

Tattoo Vanish Inc Tattoo Removal Certification
Las Vegas, Nevada 2014

Académie Dectro Electroepilation Certification
Houston, Texas 2008

Sam Houston State University Bachelor of Arts
Huntsville, Texas 2000

EXPERIENCE

Academy for Advanced Electrolysis Studies
Electroepilation/Photoepilation/Photorejuvenation Instructor
January 2019-Present

Electrolysis Specialists of Texas
Electrologist
2022 – Present

My Bare Lady Electrolysis & IPL
Electrologist
2012 – 2022

International Beauty Center
Electrologist
2020 - 2021
2008 - 2012



North Carolina Board of Electrolysis Examiners

2 Centerview Drive, Pinehurst Building, Suite 60

Greensboro, North Carolina 27407

Office: 336-856-1010 | Email: ncbeexam@att.net | www.ncbee.com

ELECTROLOGY CONTINUING EDUCATION COURSE OF STUDY APPLICATION

Dear Applicant,

Thank you for your request for a Continuing Education Course of Study application. The requirements for application are pursuant to the statutes, rules, and regulations set forth by the NC General Assembly and the NC Board of Electrolysis Examiners (NCBEE). Please read the rules and instructions prior to applying.

Please note that all Home Study courses listed on the NCBEE website are pre-approved.

Every effort will be taken to process your application in a timely manner. If you have any questions please contact the NCBEE at the information listed above. We look forward to working with you in North Carolina.

Requirements for Application (21 NCAC 19 .0702)

This is not a comprehensive listing of the rules related to application. Please refer as noted above.

- Application must be submitted two months in advance of the course registration date.
- A change in subject matter, length, or instructor of a course requires re-approval by the NCBEE.
- **An incomplete or partial application packet will be rejected by the NCBEE.**

Instructions for Completing PDF form

- The application is an interactive PDF. This means you can click directly onto a field and enter the required information. If you hover over the field with your cursor, a detail of the required information will be displayed.
- Please enter all information and SAVE the PDF file to your computer. There are two options for submitting:
 - print the saved document and send a scanned copy to the NCBEE email :
ncbeexam@att.net
 - or, print the saved document and mail to the NCBEE at:
2 Centerview Drive, Pinehurst Building, Suite 60
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- Please note you may need to install the latest version of Adobe Reader XI® to save your completed application in PDF format. Free download click: [Adobe Reader XI Link](#)



ELECTROLOGY CONTINUING EDUCATION COURSE OF STUDY APPLICATION

Date: 3/20/2023

Sponsoring Entity: EANC (Electrolysis Association of North Carolina)

Name of Speaker: Jennifer Jacobs, CPE CI

According to 21 NCAC 19.702 (b), this form must be used for each individual speaker/lecturer.

Title of Course: Modern Positioning

Location of Course: Virtual / Online

Date of Course: August 2023 (the specific date is still being determined)

Hours of Study: 1.5 hour

Course Objective(s) and Content:

Introducing modern, updated tools to aid an Electrologist in positioning clientele.

Instructor/Lecturer Background (CV can be attached to application):

EDUCATION

Académie Dectro: Photoepilation Accredited Instructor. (Quebec City, Canada 2019)

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International Board of Electrologists Certification (Orlando, Florida 2014)

EXPERIENCE

Learning Outcome(s):

Electrologist may become aware of new, updated tools to help achieve a more comfortable electrolysis experience for the Electrologist and the client.

To obtain a copy of the N.C.G.S § 88-A Electrolysis Practice Act and 21 NCAC Chapter 19 rules refer to the North Carolina Board of Electrolysis Examiners (NCBEE) at www.ncbee.com



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International Board of Electrologists Certification (Orlando, Florida 2014)
EXPERIENCE:
Academy for Advanced Electrolysis Studies Electroepilation/Photoepilation/Photorejuvenation
Instructor (January 2019-Present)

Learning Outcome(s):
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To obtain a copy of the N.C.G.S § 88-A Electrolysis Practice Act and 21 NCAC Chapter 19 rules refer to the North Carolina Board of Electrolysis Examiners (NCBEE) at www.ncbee.com

§ 86B-57. License renewal.

(a) Every electrologist license or laser hair practitioner license issued pursuant to this Chapter must be renewed annually. On or before the date the current license expires, a person who desires to continue to practice electrology or as a laser hair practitioner shall apply for license renewal to the Board on forms approved by the Board, provide evidence of the successful completion of a continuing educational program approved by the Board, meet the criteria for renewal established by the Board, and pay the required fee. The Board may provide for the late renewal of licensure upon payment of a late fee as set by the Board, but late renewal may not be granted more than 90 days after expiration of the license.

(b) Any person who has failed to renew his or her license for more than 90 days after expiration may have it reinstated by applying to the Board for reinstatement on a form approved by the Board, furnishing a statement of the reason for failure to apply for renewal prior to the deadline, and paying the required fee. The Board may require evidence of competency to resume practice before reinstating the applicant's license. (1989 (Reg. Sess., 1990), c. 1033, s. 1; 1993 (Reg. Sess., 1994), c. 755, s. 3; 2007-489, s. 7; recodified from N.C. Gen. Stat. 88A-12 by 2022-72, s. 1(tt).)

§ 86B-58. Continuing education.

(a) The Board shall determine the number of hours and subject matter of continuing education required as a condition of license renewal. The Board may offer continuing education to the licensees under this act.

(b) Upon request, the Board may grant approval to a continuing education program or course upon finding that the program or course offers an educational experience designed to enhance the practice of electrology.

(c) The Board shall maintain and distribute, as appropriate, records of the educational course work successfully completed by each licensee, including the subject matter and the number of hours of each course.

(d) Laser hair practitioners are required to complete a minimum of 10 hours of continuing education annually to maintain their licenses pursuant to rules adopted by the Board. (1989 (Reg. Sess., 1990), c. 1033, s. 1; 2007-489, s. 8; recodified from N.C. Gen. Stat. 88A-13 by 2022-72, s. 1(uu).)

SUBCHAPTER 06X – ELECTROLOGY SCHOOLS

21 NCAC 06X .0101 CURRICULUM

(a) The course of study for electrolysis shall consist of at least 600 clock hours of instruction in theory and clinical practice as set out in the following table:

Subject	Theory Hours	Clinical Hours
General Orientation	20	0
Rules of the school		
Personal hygiene and dress		
Professional ethics and office rules		
State and local laws governing electrolysis		
History of electrolysis		
Trichology (Hair Growth)	20	0
Hair structure and function		
Growth cycles, including regrowth cycles		
Follicle structure and function		
Endocrinology	20	0
Causes of hair growth, including new hair stimulation		
Study and function of glands		
Dermatology	30	0
Skin structure and function		
Disease of the skin (as related to the practice of electrology)		
Reaction of the skin as related to the clinical application of electrolysis		
Neurology/Angiology (as related to electrology)	20	0
Nervous system		
Pain thresholds		
Pain variables		
Synoptic responses		
Circulatory system		
Cardiovascular system		
Lymphatic system		
Bacteriology	25	40
Sanitation		
Sterilization		
Rules and standards promulgated by the Board		
Principles of Electricity	20	80
Short wave (Alternating) current		
Direct (Galvanic) current		
Equipment	30	200
Modalities		
Electrolysis (DC - Galvanic)		
Thermolysis (SW - Shortwave)		
Blend (Combination of Galvanic and Shortwave)		
Variables		
Probes		
Intensity		
Timing		
Depth of insertion		
Equipment maintenance and upkeep		
General Treatment Procedure	25	30
Consultation with clients		

Subject	Theory Hours	Clinical Hours
Consultation instruction shall include methods of developing case histories and health history assessments and providing information on hair growth cycles, modalities used, pain factors, scheduling of appointments, and fees		
Positioning and draping		
Development of Practice	20	20
Public relations and advertisement		
Office procedure and management		
Record keeping		
Telephone etiquette		
Housekeeping (Office)		
Totals:	230	370

(b) The course of study for laser hair removal shall consist of at least 30 clock hours of instruction in theory and clinical practice, with a minimum of 20 hours in practical hands-on instruction and at least 10 hours of basic science (Didactic) instruction in the use of laser and light-based hair removal or reduction devices in the following topics:

- (1) biology of hair;
- (2) laser and light-based terminology;
- (3) laser physics;
- (4) types of laser and light-based hair removal devices;
- (5) safety and precautions;
- (6) tissue interaction;
- (7) Fitzpatrick skin typing;
- (8) patient history form and consultation;
- (9) treatment contraindications;
- (10) sterilization procedures;
- (11) draping of patient;
- (12) pre-treatment and post-treatment care;
- (13) photo documentation; and
- (14) photosensitive drugs and disorders.

*History Note: Authority G.S. 88A-6; 88A-19; 88A-19.1;
 Eff. June 1, 1993;
 Amended Eff. December 1, 2010;
 Readopted Eff. September 1, 2019;
 Recodified from 21 NCAC 19 .0601 Eff. January 1, 2023.*

SUBCHAPTER 06Y – CONTINUING EDUCATION

21 NCAC 06Y .0101 CONTINUING EDUCATION REQUIREMENTS, LICENSE RENEWAL, REINSTATEMENT AND REACTIVATION

- (a) The following are requirements for the Board to approve renewals for electrologist or laser hair practitioners:
- (1) Each electrologist licensed in this State shall complete 10 CEUs as defined in 21 NCAC 06V .0102 per license effective period as a requirement for renewal of the electrology license. Electrologists with 30 or more years of practice without interruption in licensure shall complete 10 CEUs every five years. The first five-year period shall be measured from the issuance date of the license in year 30, and subsequent periods shall be measured from the issuance date in each fifth year thereafter.
 - (2) A laser hair practitioner licensed in this State shall complete 10 CEUs per license effective period as a requirement for renewal of the laser hair practitioner license.
 - (3) An electrologist or laser hair practitioner who has been placed on the inactive list by the Board as set forth in G.S. 88A-14 for fewer than five years and desires to return to active status shall present certification of completion of 10 CEUs within the 12 months preceding the reactivation application in satisfaction of the competency requirement of G.S. 88A-14.
 - (4) An electrologist or laser hair practitioner whose license has been expired for 90 days or more but less than five years shall present certification of completion of 10 CEUs for each license effective period or part of a license effective period that has elapsed since the electrologist's or laser hair practitioner's license was last current, in satisfaction of the competency requirement of G.S. 88A-12. At least 10 of the CEUs offered in satisfaction of a competency requirement shall have been completed within the 12 months immediately preceding the application for reinstatement.
 - (5) Not more than 10 CEUs may be carried over to the next license effective period. CEUs earned through home study shall only be carried over to the next license effective period if the following occur:
 - (A) The education provider records the full name and license number of the attendee;
 - (B) There is both a host and a monitor administering the education, where the monitor verifies that attendees are present during the presentation;
 - (C) The attendee has a camera on at all times so that the monitor can verify that the attendee is participating in the presentation;
 - (D) The education provider records the time the attendee was present during the education; and
 - (E) The education provider submits verification of the licensee's attendance at the presentation within 30 days of the event to the address in 21 NCAC 06A .0102.
 - (6) Licensees shall not receive credit from the Board for more than 10 CEUs of home study for continuing education in each license effective period.
 - (7) In the initial year of licensure, new licensees who take a licensing examination after the sixth month of the calendar year shall not be required to obtain CEUs until the following renewal year.
 - (8) Over any two sequential license effective periods, the Board shall give credit for no more than five CEUs in the area of business management.
 - (9) New licensees shall be required to pay for inspections for the upcoming year.
 - (10) An initial license shall not be issued until an initial inspection has been completed on the practicing office.
- (b) The following are requirements for the Board to approve renewals for instructors:
- (1) An instructor whose certification has been placed on the inactive list for more than 90 days and fewer than three years shall present certification of completion of 10 CEUs within the 12 months immediately preceding the application for reactivation of certification.
 - (2) An instructor whose certification has been expired for more than 90 days, but less than three years shall present certification of completion of 10 CEUs for each license effective period or part of a license effective period that has elapsed since the instructor's license was last current. At least 10 of the CEUs offered in satisfaction of a competency requirement shall have been completed within the 12 months immediately preceding the application for reinstatement of certification.

History Note: Authority G.S. 88A-6; 88A-12; 88A-13; 88A-18;
Eff. March 1, 1995;

Amendment Eff. October 1, 2015; December 1, 2010;
Readopted Eff. September 1, 2019;
Amended Eff. November 1, 2022;
Recodified from 21 NCAC 19 .0701 Eff. January 1, 2023.

21 NCAC 06Y .0102 BOARD APPROVAL OF COURSES

- (a) The Board shall approve a program or course if it is:
- (1) in any subject required by 21 NCAC 06X .0101; and
 - (2) offered by one of the following entities:
 - (A) a college or university authorized to grant degrees in this State;
 - (B) a national professional electrolysis or laser hair practice association;
 - (C) a school or Continuing Education (CE) provider certified by the Board;
 - (D) American Society of Laser Medicine (ASLM);
 - (E) American Academy of Dermatology (AAD); or
 - (F) an entity providing a program of Certified Medical Education (CME).
- (b) The applicant or entity offering the program or course shall provide the Board with the information listed in Paragraph (c) of this Rule and shall certify to the Board the names of all electrologists licensed by the Board who attended the program or course and their actual hours of attendance.
- (c) The Board shall not approve a program or course without the following information:
- (1) Title, location, and date of the course or courses;
 - (2) Sponsoring entity;
 - (3) Course objective and outline of each course's content;
 - (4) Hours of study for each course topic; and
 - (5) Name, education, and background of each instructor.
- (d) An electrologist or laser hair practitioner seeking credit for a program or course offered by an entity not listed in Paragraph (a) of this Rule may request that the Board approve the course by submitting the application for approval of continuing education as set forth in Rule .0105 of this Section.
- (e) The Board shall approve a program or course if requested pursuant to Paragraph (d) of this Rule upon finding that it meets the requirements of G.S. 88A-13. When making this finding, the Board shall consider the criteria set forth in The Continuing Education Unit Criteria and Guidelines, current edition, as adopted by the International Association for Continuing Education and Training (IACET) in conjunction with the American Standards National Institute (ANSI) and incorporated herein by reference including subsequent amendments or editions. Copies of The Continuing Education Unit Criteria and Guidelines, current edition, may be obtained for four hundred ninety-five dollars (\$495.00) at <http://www.IACET.org>.
- (f) The Board shall notify the electrologist by first-class mail of the Board's findings and decision regarding the request made pursuant to Paragraph (d) of this Rule.
- (g) A change in subject matter, length, or instructor of a course requires reapproval by the Board.
- (h) The entity offering the program or course shall either provide to the electrologist or directly to the Board certification of the electrologist's actual hours of attendance after the program or course is complete.

History Note: Authority G.S. 88A-6; 88A-12; 88A-13; 88A-18;
Eff. March 1, 1995;
Amended Eff. September 1, 2015; December 1, 2010;
Readopted Eff. September 1, 2019;
Amended Eff. November 1, 2022;
Recodified from 21 NCAC 19 .0702 Eff. January 1, 2023.