



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

Memo

TO: Board members

FROM: Dennis Seavers

DATE: April 25, 2024

SUBJECT: Travel expenditures

At its April 25, 2024 board meeting, the board discussed proposed fiscal year ("FY") 2024 budget revisions. One of the proposals was for travel expenditures to visit an authorized electrology school in Massachusetts. The board decided to hold a special meeting to specifically consider that proposal.

Below is information that originally appeared in the April 17, 2024 revisions memo for the FY 2024 budget. I have included only the portions that pertain to the travel expenditures, since the board approved the other revisions.

Site visit to authorized electrology school in Massachusetts

The board discussed the possibility of three individuals (two electrologists and the executive director) making site visits to schools authorized by the board for electrology. Below are the costs for a proposed trip in June to the school in the Boston area.

Budget account	Description	Amount	Type	Justification
52712000	Air - out-of-state	\$ 1,350.00	One-time	School visit and inspection (Boston)
52715000	Ground - out-of-state	\$ 740.00	One-time	School visit and inspection (Boston)
52722000	Lodging - out-of-state	\$ 1,350.00	One-time	School visit and inspection (Boston)
52725000	Meals - out-of-state	\$ 447.00	One-time	School visit and inspection (Boston)
	Total	\$ 3,887.00		